



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

8 July, 2025

DIVISION MEMORANDUM

No. 439, s. 2025

RECONSTITUTION OF THE COMPOSITION OF DIVISION GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS)

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
PSDSs and PICDs
Elementary and Secondary School Heads
Elementary and Secondary GAD Coordinators and Co-Coordinators
All others concerned
This Division

1. Pursuant to the provisions of section 36-b of Republic Act (RA) number 9710, known as the Magna Carta of Women (MCW) and DepEd Order No. 27, s. 2013, hereunder the reconstituted composition of the Gender and Development Focal Point System (GFPS), as to reinforce the institutionalized mechanism that shall ensure gender mainstreaming in government offices, its attached agencies and local government units (LGUs).

2. The composition of the Division GFPS shall be as follows:

GFPS Chairperson	Schools Division Superintendent	Jay S. Montealto, CESO VI
Technical Working Group (TWG) Head	Asst. Schools Division Superintendent	Aurelio A. Santisas, CESE
Members	Division GAD Coordinator	Noel P. Mangubat
	Alternate Division GAD Coordinator	Michelle V. Torres
	Education Program Supervisors	Helen T. Calaguian
		Marlyn E. Esmade
	Administrative Officer V	Geordito T. Olario
	Planning Officer III	Anthon John S. Soriano
	Administrative Officer IV	Amythyst Faith O. Diao
Secretariat and M&E	Accountant III	Olga P. Miranda, CPA
	Education Program Specialist II	Vicente Ramon V. Suarez II
	Senior Education Program Specialist	Nueva A. Andag



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3. The functions of the GAD Focal Point Persons are as follows:

a. lead in the gender mainstreaming in policies, plans and programs, projects and activities (PPAs) and in the assessment of gender-responsiveness of systems, structures, policies, procedures, and programs based on priority thrusts, needs and concerns of DepEd for its stakeholders, particularly students, teachers and employees.

b. analyze programs and projects using the Harmonized GAD Guidelines for Programs and Projects to determine their gender sensitivity;

c. recommend formulation/ revision of policies in advancing women's status and child protection;

d. lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;

e. implement advocacy activities, including the development of information, education, and communication materials to ensure consciousness-building and generating support for GAD;

f. identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;

g. prepare GAD plans and budgets and accomplishment reports and ensure their timely submission to the Central Office (CO) GAD Focal Point Person (Attention; GAD Secretariat, Staff Development Division — Human Resource Development Service (SDD-HRDS), 2F Teodora Alonzo Bldg., DepEd Central Office, DepEd Complex, Meralco Avenue, Pasig City);

h. ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the GAD budget;

i. recommend awards, recognition and other incentives (including performance based bonus (PBB) to outstanding institutional GAD programs, activities, and projects for GAD Focal Point members and other personnel/ teachers;

j. build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD-non-government organizations (NGOs) and other partners; and coordinate GAD efforts of all offices/ units.

4. This Order supersedes memorandum and other pertinent issuances previously issued.

JAY S. MONTEALTO, CESO VI
Asst. Schools Division Superintendent
OIC, Schools Division Superintendent

