



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division
Superintendent

July 17, 2025

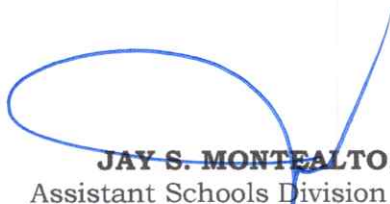
DIVISION MEMORANDUM

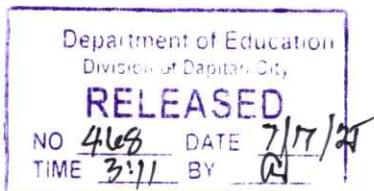
OSDS-2025- 468

DESIGNATION ORDER AS DISBURSING OFFICER

TO: **JENNICA ALEXIS B. TORRES**
Administrative Assistant II
Dakak National High School

1. In the exigency of the service, you are hereby designated as **Disbursing Officer of Canlucani Elementary School and Dakak National High School**, effective immediately.
2. This designation bears the authority to assume the powers, duties and responsibilities of a Disbursing Officer and shall remain effective therein unless revoked at will for cause.
3. This memorandum does not carry with it any additional remuneration and compensation.
4. For your guidance and compliance.


JAY S. MONTEALTO, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



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