



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

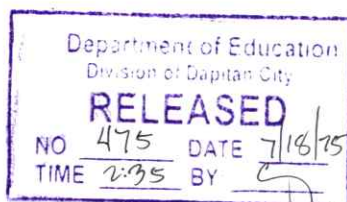
July 18, 2025

DIVISION MEMORANDUM
NO. 475, s. 2025

**CONDUCT OF THE PHILIPPINE NATIONAL PUBLIC KEY
INFRASTRUCTURE (PNPKI) USER'S TRAINING AND ORIENTATION BY THE
DEPARTMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (DICT)**

TO: All Executive Committee Members
All Implementing Unit School Principals

1. The Schools Division Office of Dapitan City, in collaboration with the Department of Information and Communications Technology (DICT) Region IX – Provincial Office, will be conducting a **Philippine National Public Key Infrastructure (PNPKI) User's Training and Orientation** on August 5, 2025, from 8:00 a.m. to 5:00 p.m. at the Division Conference Room, SDO Dapitan City.
2. This activity aims to educate and empower the Executive Committee Members and other key personnel on the use of digital certificates and electronic signatures, in line with the government's thrust toward digital transformation and secure electronic transactions. The orientation will cover the fundamentals of PNPKI, its application processes, and security benefits. The actual user's training, which includes the hands-on session.
3. All participants are advised to bring their own **laptop and extension wire** for the training.
4. ITO Lourence N. Reyes is directed to secure a stable internet connection during the activity to ensure a smooth learning experience during the technical sessions.
5. Active participation and cooperation from all concerned are highly enjoined to ensure the successful implementation of secure digital practices within our division.
6. Immediate and wide dissemination of this memorandum is desired.



JAY S. MONTEALTO, CESO VI
Assistant Schools Division Superintendent
OIC-Schools Division Superintendent



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TARGET PARTICIPANTS

All Executive Committee Members and Implementing Unit School Principals within the Division of Dapitan City.

Name of Schools	SECTION
JAY S. MONTEALTO, CESO VI	OSDS
AURELIO S. SANTISAS	ASDS
SHERLITO E. SAGAPSAPAN	SGOD CHIEF
VICENTE JOSE V. SUAREZ II	CID CHIEF
GEORDITO T. OLARIO	ADMIN
OLGA P. MIRANDA	ACCOUNTING
ROSA BELINDA P. GEMPEROSO	BUDGET
AMYTHSYT FAITH O. DIAO	HR
ANTHON JOHN S. SORIANO	PLANNING
CYNTHIA O. DALMAN	RECORDS
NANCY F. TANGCALAGAN	CASHIER
ARNI G. JAUCULAN	PAYROLL
JIDELLE G. GARCIA	SUPPLY
LOURENCE N. REYES	ITO
ALLAN D. BENDAÑO	DCNHS
LEA B. ACOYMO	INHS
Facilitator/TWG	DICT (4 pax)
Total	20 pax