



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

July 22, 2025

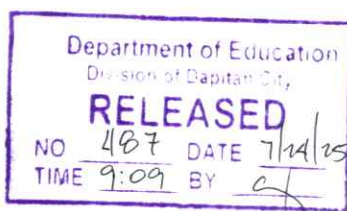
DIVISION MEMORANDUM

No. 487, s. 2025

**FEDERATED PARENT-TEACHER ASSOCIATION (FPTA) FORUM
AND ELECTION OF OFFICERS FOR SY 2025-2026**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public Schools District Supervisors
Public Elementary and Secondary School Heads
This Division

1. In line with DepEd Order No. 013, s. 2022, titled *Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations*, also known as the "Omnibus PTA Guidelines of 2022," the Schools Division of Dapitan City will hold its **Federated Parent-Teacher Association (FPTA) Forum and Election of Officers for SY 2025-2025** on August 08, 2025 at 8:30 a.m. at the Schools Division Office Conference Hall, Sunset Boulevard, Dawo, Dapitan City.
2. The activity aims to:
 - a) discuss the key features of the Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations;
 - b) present PTA activities and programs to support and sustain; and
 - c) elect new set of FPTA Officers for SY 2025-2026
3. Thus, school heads are directed to inform their respective School Parent-Teacher Association (SPTA) Presidents to attend in the said activity.
4. Moreover, school heads are requested to accomplish the Directory of School Heads and SPTA Presidents through this link: https://bit.ly/SH_SPTA2025 on or before August 04, 2025.
5. Expenses relative to the implementation activity shall be charged against OSEC-9-25-01023: Program Support Fund for Local Stakeholders Convergence (LSC), while the incidental expenses of participants shall be charged against their respective SPTA Funds, subject to the utilization, accounting, and auditing rules and regulations.
6. For more information, please contact Johann Andrei A. Ladera, Education Program Specialist-II (SGOD-SMN) at 09175103941 or email at johann.ladera@deped.gov.ph.
7. For appropriate action.



JAY S. MONTEALTO, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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Annex A

COMMITTEES

Committees	Focal Persons	Roles and Responsibilities
1. Registration	<ul style="list-style-type: none">• Noel P. Mangubat• Garick Abdel Aziz D. Daung	To take charge of the registration and attendance of participants.
2. Activity Coordinator	<ul style="list-style-type: none">• Johann Andrei A. Ladera	To prepare program, assign and invite facilitators, and manage the activity. To prepare certificates of participation. To ensure the readiness of the venue and food.
3. Documentation, Monitoring and Evaluation, and ELECOM	<ul style="list-style-type: none">• Dr. Nueva A. Andag• Dr. Michelle V. Torres	To prepare, conduct, and consolidate program monitoring and evaluation. To assist in and document the Election of Officers
4. Technical and ICT	<ul style="list-style-type: none">• Lourence N. Reyes• Anthon John S. Soriano	To take charge of the technical and ICT aspects of the activity
5. Health Officer	<ul style="list-style-type: none">• Dr. Roderick M. Hamsirani• Gwilym C. Elumba	To attend to the health needs of the participants during the activity.