



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

24 September 2025

DIVISION MEMORANDUM

NO. 629 , s. 2025

To: Assistant Schools Division Superintendent
Chiefs of Functional Divisions
Public Schools District Supervisors
Principal In-Charge of the Districts
Public Elementary and Secondary School Heads
All Others Concerned

**CONDUCT OF TAX DISSEMINATION ACTIVITIES AS A STRATEGY
TO ENHANCE REAL PROPERTY TAX COLLECTION**

1. In support of the City Government of Dapitan's initiatives to enhance the collection of real property taxes and to ensure adequate funding for educational programs through the Special Education Fund (SEF), all schools are directed to conduct tax dissemination activities from October to December 2025.
2. This partnership between DepEd-Dapitan City and the City Government of Dapitan is aimed at raising awareness among parents, stakeholders, and the community about their civic responsibility to pay real property taxes and the direct impact of SEF on improving public education services.
3. The objectives of the activities are the following:
 - A. assist in the enhancement of real property tax collection in the City of Dapitan.
 - B. help generate the Special Education Fund (SEF), which supports the delivery of quality education programs and services in public schools.
 - C. inform stakeholders about the City Ordinance granting Tax Amnesty on Real Property Taxes, encouraging payment without incurring penalties, surcharges, or interest.
4. School heads are hereby directed to lead the dissemination of information through the following means:
 - A. Integration of tax information during School Parent-Teacher Association (PTA) Assembly Meeting in the Fourth Quarter of Calendar Year 2025.
 - B. Publish relevant articles or announcements in school publications (print or digital).
 - C. Posting of materials on school bulletin boards and other visible areas within the school campus.



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D. Any other appropriate communication channels or platforms available in the school/community.

5. The dissemination shall also include details of City Ordinance No. 2024-605, which grants Tax Amnesty on Real Property Taxes. The ordinance offers a valuable opportunity for delinquent taxpayers to settle their dues without penalties, surcharges, or interest on unpaid real property taxes accrued in 2024 and prior, provided that payment is made within the period July 5, 2024 to July 5, 2026. This ordinance reflects the commitment of the City Government to make tax compliance more accessible while supporting the education sector through SEF.

6. All school heads are required to submit an Accomplishment Report on the conduct of tax information dissemination activities on or before December 1, 2025 to the Schools Division Office Attn.: Mr. Noel P. Mangubat, EPS, SGOD.

7. Attached are the following documents:

- A. List of Delinquent Real Property Taxes (as provided by the City Government) for posting in the school's bulletin board and for dissemination during the SPTA Assembly Meeting/School Parent-Teacher Conference;
- B. Copy of City Ordinance No. 2024-605 (Tax Amnesty on Real Property Taxes)

For immediate dissemination and compliance.


JAY S. MONTEALTO, CESO VI
Schools Division Superintendent

Department of Education
Division of Dapitan City
RELEASED
NO 629 DATE 9/24/25
TIME 3:46 BY [Signature]



Republic of the Philippines
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September 18, 2025

DR. JAY S. MONTEALTO, CESO VI
Schools Division Superintendent
Department of Education
Division of Dapitan City

Subject: Transmittal of the List of Delinquent Real Property Taxes and Copy of Ordinance on Tax Amnesty

Dear Sir **Montealto**,

I hope this message finds you well.

As discussed during our meeting with the Dapitan City School Board members on September 11, 2025, we agreed on a collaborative effort to implement strategies that could enhance the allocation for the Special Education Fund. This initiative will support priority programs, projects, and activities in the public schools within Dapitan City. Specifically, we aim to work together with the Schools Division on tax information dissemination activities to share notices from the treasury and promote responsible tax payment. The Schools Division can assist in disseminating this information through its channels, such as internal communications, school newsletters, and parent-teacher meetings, to ensure the community is informed.

To facilitate this collaboration, we are providing your office with the List of Delinquent Real Property Taxes in Dapitan City as of today. This list is organized on a "Per Barangay" basis, where public schools are duly established. Additionally, we have included a copy of City Ordinance No. 2024-605, which grants Tax Amnesty on Real Property Taxes. This ordinance presents a valuable opportunity for our community to pay their property taxes as there will be no penalties, surcharges, or interest on all unpaid real property taxes accrued in the year 2024 and prior, provided the total unpaid real property taxes are paid between July 5, 2024, and July 5, 2026.

I genuinely believe that this partnership between the City Government of Dapitan and the Department of Education will ensure that funds for education are raised and utilized effectively.

Thank you for your ongoing support and collaboration. I am eager to see the positive outcomes we can achieve together!

Sincerely,


MEDELYN BALLADARES, JD
City Treasurer

Attachments: As Stated