



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

September 24, 2025

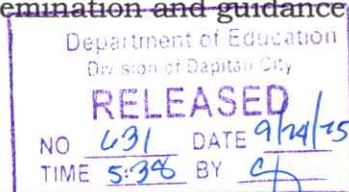
DIVISION MEMORANDUM

No. 631, s. 2025

**HOSTING OF THE 2025 ZAMBOANGA PENINSULA
NATIONAL TEACHERS' DAY CELEBRATION**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public Schools District Supervisors
Public Elementary and Secondary School Heads
This Division

1. In reference to Regional Memorandum No. 424, s. 2025, titled "2025 Zamboanga Peninsula National Teachers' Day Celebration," the Schools Division of Dapitan City proudly announces its hosting of the said event on **September 30, 2025, at 8:30 a.m.** at the **Dapitan City Cultural and Sports Center, Sta. Cruz, Dapitan City.**
2. All working committees identified under Division Memorandum No. 540, s. 2025, titled "Composition of the Schools Division of Dapitan City Working Committees for Division Special Events and Activities," are hereby activated to ensure the smooth conduct of the celebration. (Please see the attached list of the original and additional members of each committee.)
3. Participants in the celebration include the personnel identified in Regional Memorandum No. 424, s. 2025, from the DepEd Regional Office IX and the eight divisions. For the Dapitan City Division, **all teaching and teaching-related personnel are enjoined to attend.** Schools districts shall determine their respective NTD attire.
4. All expenses related to the conduct of this activity shall be charged against the Division/School Local Funds/MOOE and RO-9-DAP-25-07-0941: *Transfer of Program Support Funds (PSF) for the Conduct of Regional Partners Convergence and Appreciation Program*, subject to the usual accounting and auditing rules and regulations.
5. For immediate dissemination and guidance.



JAY S. MONTEALTO, CESO VI
Schools Division Superintendent



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Annex A

Composition of Working Committees for Division Special Events and Activities

Committees	Perso Responsible	Functions/Responsibilities
Steering Committee	Chair: Dr. Jay S. Montealto Co-Chair: Aurelio A. Santisas Members: Vicente Jose V. Suarez II Sherlito E. Sagapsapan	<ul style="list-style-type: none"> ■ Holds overall responsibility and final decision-making authority ■ Ensures all committees align with the events goals, manages communication among committees, assigns tasks, and addresses major issues during the event
Overall Coordination Committee	Chair: Helen T. Calaguian Co-Chair: Marlyn Esmade Members: Jose C. Overa Jofrey B. Malana	<ul style="list-style-type: none"> ■ Plans, supervises, and oversees the entire event ■ Coordinates with all other committees ■ Ensures timeline and goals are met
Finance and Budget Committee	Chair: Olga P. Miranda Co-Chair: Rosa Belinda P. Gemperoso Members; Accounting & Budget Staff Anthony Kestrel L. Medija Danilo M. Santiago	<ul style="list-style-type: none"> ■ Handles Budgeting and procurement of supplies ■ Keeps records of Expenses ■ Prepares financial reports
Safety and Security/Risk Management Committee	Chair: Noel P. Mangubat Co-Chair: Jimmy B. Gahuman Members: Juvy S. Pestanas Leonido J. Tabilon Rey Jatico JR Simed Joseph Saguin Wenchor P. Agum	<ul style="list-style-type: none"> ■ Ensure safety protocols are followed ■ Coordinates with security personnel ■ Ensures the safety of all guest, especially VIPs ■ Handles crowd control, emergency response
Physical Arrangement and Logistics	Chair: Geordito T. Olario Co-Chair: Jonathan D. Reluya Members: Rene Acabal Elbert Pon Joel Ruiz Windrell Mongcupa Ever Bagatua	<ul style="list-style-type: none"> ■ Set up the venue (tables, chairs, sound system, etc.) ■ Take care of decoration, stage design and cleanliness ■ Prepare & Procure tarpaulin



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	Eljae Embrado Dante Narvaez Miguel S. Jatico	
Program Flow and Master of Ceremonies (Emcee) Committee	Chair: Johann Andrei A. Ladera Co Chair: Jidelle G. Garcia Members: Lyra Balladares Jerry Jerome Galota Kristine Pon Shendy P. Gallemmit Eireen Amparado Rachel Naong	<ul style="list-style-type: none"> ■ Designs the program flow or schedule ■ Prepares the script and sequence of activities ■ Coordinates with hosts, performers, and speakers ■ Hosts the event smoothly and professionally ■ Keeps the audience engaged and transitions between parts of the program
Protocol and Liaison Committee	Chair: Elsa Q. Aranas Co-Chair: Michelle Torres Members: Edna Quimiguing Ma. Shelva Carpenteros Anna Lee Solatorio Camila Jeanette Debaloy Eldie D. Robaro Menvilou Tinnæ Cherry Maih E. Abellon Marilyn C. Sarabia Liezl Y. Ombay	<ul style="list-style-type: none"> ■ Manages participants/guests' arrivals, seating arrangements and formalities ■ Assigns ushers or escorts to the participants/guests ■ Prepare welcome leis for the participants/guests ■ Manages distribution of event kits, (if applicable)
Secretariat Registration and Attendance Committee	Chair: Bobbie E. Gurabot Co-Chair: Gilyn E. Gallemmit Members: Nancy Tangcalagan Love J. Abello Jessebel S. Boquida Cynthia O. Dalman Alro D. Cabalida Glaze Grace P. Galvez	<ul style="list-style-type: none"> ■ Prepares and facilitate the following: attendance and registration sheets Certificates of Recognition, Participation, Appearance & Name-Plate
Program, Invitation and Publication Committee	Chair: Ma. Perga A. Cadiente Co-Chair: Lindo O. Adasa Jr. Members: Anthon John S. Soriano Ruby V. Pangutalan Ruth B. Abapo Margie Magaron Amythyst O. Faith Diao Peter A. Alavanza	<ul style="list-style-type: none"> ■ Creates and sends out invitations ■ Prepares souvenir program ■ Prepares post-event publications or news releases



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ICT Team, Sound & Technical Committee	Chair: Jerry M. Perong Co-Chair: Engr. Anjie C. Rabe Members: John Carlo Tinio Windrell Mongcupa Allan Bendano Isagani Recamara Garick Abdel Aziz D. Daung ICT Team: Focal: Lourence N. Reyes <i>Members:</i> Edgardo P. Jamilar Jr. Marvin Jauculan Joel T. Baje Francis Quizo	<ul style="list-style-type: none"> ■ Organize the soft copies of presenter ■ Set up television, projector and Sound system ■ Manages audiovisual, lighting, live streaming and technical support to deliver a seamless event
Health and Sanitation Committee	Chair: Dr. Roderick M. Hamsirani, MD Co-Chair: Dr. Glenn E. Mohametano, DDM Members: Gwilym Elumba Mary Rose C. Galan Bryan A. Deripas Norebelle M. Laurente All District Nurses	<ul style="list-style-type: none"> ■ Provide immediate medical attention and first aid to participants (if needed) ■ Ensure proper hygiene in food distribution
Sponsorship, Fundraising and Awards, Token, Souvenirs Committee	Chair: Esmeralda A. Bagaipo Co-Chair: Joy Cagbabanua Members: Rizza A. Daboda Marilou G. Cagbabanua Riza B. Galanido Belen R. Talic Macaria A. Manuta Ofelia A. Cabanlit Riza A. Penaso Glenda Paguia	<ul style="list-style-type: none"> ■ Handles securing funding through sponsorship and donations ■ Ensure delivery of promised benefits ■ Handles funding-related matters ■ Prepare and distributes souvenirs to participants/guests (if applicable) ■ Handles prize distribution
Entertainment/Ice Breakers Committee	Chair: Jephone P. Yorong Co-Chair: Johann Andrie A. Ladera Members: Tiffany Ubando Anna Enrile Adrias Roneza Hamoy Moises Yocogco	<ul style="list-style-type: none"> ■ Design, organize and provide icebreakers and entertainment activities
Food, Beverages and Hospitality	Chair: Luna Luz B. Racho Co-Chair: Pacita E. Balladares	<ul style="list-style-type: none"> ■ Plans menu



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	Members: Jocelyn E. Acorin Judycel L. Elumba Nelia P. Tangcalagan Glenes H. Sapuan Mary Ann Cagatan Mercedita Obnimaga Gemalyn Ruiz Caroline Osorio Genelyn Dabodabo Mirason S. Omilig Liberty L. Enjambre Madelene P. Odantabao	<ul style="list-style-type: none"> ■ Arranges meals/snacks and drinks for participants and guests ■ Ensures quality catering and timely service ■ Set up special dining area (if needed)
Preparation of Minutes & Documentation Committee	Chair: Marilou B. Monding Co-Chair: Genevieve S. Adiong Members; Julie Ann G. Lacay Janet Cadano Glenda Acedo Anna Lee A. Solatorio	<ul style="list-style-type: none"> ■ Prepares minutes of the meeting/events ■ Takes photos and videos ■ Compiles documentation reports ■ Prepares post Activity report
Post-Event Evaluation & QAME Committee	Chair: SEPS Nueva A. Andag Members: Vicente Ramon V. Suarez Felix G. Solatorio	<ul style="list-style-type: none"> ■ Collects feedback ■ Analyzes event success ■ Communicates with stakeholders and sponsors ■ Make recommendations for future improvements



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Annex B

ZAMBOANGA PENINSULA NATIONAL TEACHER'S DAY

Dapitan City Cultural & Sports Center
September 30, 2025 @ 8:30 am

PROGRAMME

Part I – Opening Program (8:30 am)

Philippine National Anthem	- - -	The Shriners Choristers
Doxology	- - -	The Shriners Choristers
Regional Hymn	- - -	The Shriners Choristers
SDO Dapitan City Hymn	- - -	The Shriners Choristers
Opening Salvo	- - -	The Shriners Dance Troupe
Opening Remarks	- - -	Dr. Jay S. Montealto, CESO VI <i>Schools Division Superintendent</i>
Presentation of Participants	- - -	Mr. Aurelio A. Santisas, CESE <i>Asst. Schools Division Superintendent</i>
Messages of Support	- - -	Hon. Darel Dexter T. Uy <i>Provincial Governor, ZN</i>
	-	Hon. Roberto T. Uy, Jr. <i>Congressman 1st District-ZN</i>
	-	Hon. Evelyn T. Uy <i>City Mayor</i>
Inspirational Message	- - -	Dr. Ruth L. Fuentes, CESO III <i>Regional Director</i>
Prayer for Teachers	- - -	Suri Brianda Felia O. Duran <i>SSLG President, Ilaya NHS</i>
Mass Singing	-	I'm a Teacher (The Shriners Band)

Part II - Teacher Got Talent Contest (10:30 am)

Reading of Mechanics, Criteria, and Introduction of the Board of Judges	-	Sheila Rose B. Apiag, JD <i>Chief ESSD</i>
Contest Proper/ Awarding of Winners	-	Dr. Ruth L. Fuentes, CESO III <i>Regional Director</i> Dr. Gregorio Cyrus R. Elejorde, CESO V <i>Assistant Regional Director</i> Dr. Jay S. Montealto, CESO VI <i>Schools Division Superintendent</i> Mr. Aurelio A. Santisas, CESE <i>Asst. Schools Division Superintendent</i>



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Part III – Lunch (12:00-1:00 pm)

Part IV - Raffle Draw (1:00-3:00 pm)

- **Elsa Q. Aranas**
DCPSTEA President (PSDS)

Closing Remarks

- **Dr. Gregorio Cyrus R. Elejorde, CESO V**
Assistant Regional Director

Part IV – Live Band

Master of Ceremonies: **Christopher H. Insong & Meth T. Canaya**
T-1, Bacong ES *T-III, Potungan NHS*



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REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

Office of the Regional Director

UNA
 AUG 12 2025

August 11, 2025

REGIONAL MEMORANDUM
 No. 489, s. 2025

2025 ZAMBOANGA PENINSULA NATIONAL TEACHERS' DAY CELEBRATION

To: Assistant Regional Director
 Schools Division Superintendents
 Assistant Schools Division Superintendents
 Functional Division Chiefs
 SGOD and CID Chiefs
 All Others Concerned
 This Region

1. The Department of Education Regional Office IX, through the Education Support Services Division (ESSD), will conduct the **2025 Zamboanga Peninsula National Teachers' Day Celebration** with the theme **"My Teacher My Hero"** on **September 30, 2024**, in Dapitan City.

2. In this regard, the participants from the eight schools division offices who will join the aforementioned event include the Schools Division Superintendent, Assistant Schools Division Superintendent, Chiefs (SGOD & CID), SocMobNet (Supervisor, SEPS, EPS III, and the Teachers Got Talent (TGT) Division Winners). However, the host division can send as many participants as they can for as long as the venue would suffice. Additionally, the Assistant Regional Director, Functional Division Chiefs, Public Affairs Unit personnel, and ICT Unit personnel from the regional office are also enjoined to attend.

3. All travel and other incidental expenses related to the conduct of the activity shall be charged to their respective **Local and/or MOOE Funds**, subject to the usual accounting and auditing rules and regulations.

4. An advisory will be released with details regarding the venue and additional instructions.

5. Be guided accordingly.

RUTH L. FUENTES, CESO III

Regional Director

ESSD-SRBA/kplm/RM
 098/August 11, 2025

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