



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

*Office of the Schools Division
Superintendent*

September 25, 2025

DIVISION MEMORANDUM

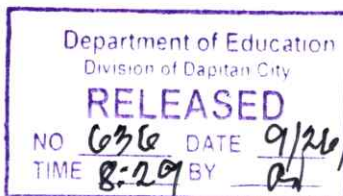
OSDS-2025- 636

DESIGNATION ORDER AS DISBURSING OFFICER

TO: **MARIE D. MEDIJA**
*Administrative Officer II
Owaon Elementary School*

1. In the exigency of the service, you are hereby designated as **Disbursing Officer of Larayan Elementary School**, effective immediately.
2. This designation bears the authority to assume the powers, duties and responsibilities of a Disbursing Officer and shall remain effective therein unless revoked at will for cause.
3. This memorandum does not carry with it any additional remuneration and compensation.
4. For your guidance and compliance.


JAY S. MONTEALTO, CESO VI
Schools Division Superintendent



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