



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

**Office of the Schools Division Superintendent**

October 17, 2025

**DIVISION MEMORANDUM**  
**OSDS-2025-703**

**RE-ASSIGNMENT ORDER**

**TO: GLENDA L. BETONGGA**  
*Locally-hired teacher*  
*Sicayab Elementary School*

In the exigency of the service, you are hereby reassigned/transferred to **Dapitan City SPED Center**, effective October 20, 2025.

It is understood that you shall secure Office Equipment and Official Document Turnover Form (DM No. 204, s. 2025) and clearance on property and monetary accountabilities from your school.

For guidance and compliance.

  
**JAY S. MONTEALTO, CESO VI**  
Schools Division Superintendent

