



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division  
Superintendent

October 28, 2025

DIVISION MEMORANDUM

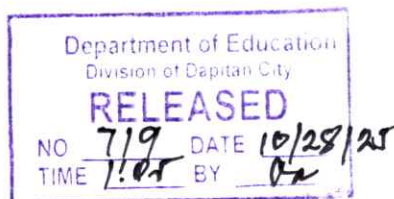
OSDS-2025- 719

**DESIGNATION ORDER AS OFFICER-IN-CHARGE FOR THE OFFICE OF THE  
CASHIER**

TO: **GRACE B. ELUMBARING**  
*Administrative Officer II*  
*Sto. Nino Elementary School*

1. In the exigency of the service, you are hereby designated as Officer-in-Charge for the Office of the Cashier, this division, effective immediately.
2. This memorandum does not carry with it any additional remuneration and compensation and shall remain effective therein unless revoked at will for cause.
3. For your guidance and compliance.

  
**JAY S. MONTEALTO, CESO VI**  
Schools Division Superintendent



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