



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

25 March 2026

DIVISION MEMORANDUM

No. 166, s. 2026

**SUBMISSION OF DOCUMENTS FOR THE PREPARATION OF TRAINING PROPOSAL ON
THE CONDUCT OF SEMINAR-WORKSHOP ON STRENGTHENING TEACHING
INSTRUCTION IN KINDERGARTEN AND ACROSS LEARNING AREAS**

TO: Asst. Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Education Program Supervisors
Public Schools District Supervisors
All School Heads
Administrative Officer V
All Others Concerned
This Division

1. In line with the Schools Division's continuing efforts to enhance the quality of instruction and ensure effective teaching practices in Kindergarten and across learning areas, this Office calls for the submission of required documents for the preparation of a training proposal relative to the conduct of the **Seminar-Workshop on Strengthening Teaching Instruction in Kindergarten and Across Learning Areas**.
2. The activity aims to develop responsive and relevant training proposals that will address the instructional needs of teachers, promote pedagogical excellence, and support improved learner outcomes across all learning areas.
3. In connection with this, all **Education Program Supervisors (EPSs)** are hereby requested to submit the following documents through the provided links on or before **April 30, 2026**:

Link: https://bit.ly/EPS_Docs_KinderAcrossLearningAreas

- a. PD Program Design
- b. Training Matrix
- c. Curriculum Vitae of the Resource Speaker
- d. Pre-Test and Post-Test
- e. Workplace Application Plan (WAP)
- f. Accomplished Session Guides (all sessions)
- g. Slide Decks (all sessions)

Link: <https://bit.ly/MaterialsKinderAcrossLearningAreas>

- h. List of Materials to be Used During the Training,
4. The submitted documents shall serve as the basis for the preparation and finalization of the training proposals, including the training design, session matrix, budgetary requirements, and other supporting documents necessary for the conduct of the activity.



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5. Immediate dissemination of and compliance with this Memorandum is desired.


JAY S. MONTEALTO, CESO VI
Schools Division Superintendent



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