

CERTIFICATION OF UNDERTAKING/NON-UNDERTAKING OF EARLY PROCUREMENT ACTIVITIES

I hereby certify that the **DEPED - SCHOOLS DIVISION OF DAPITAN CITY** has [Choose whichever applies: successfully undertaken / unsuccessfully undertaken / not undertaken] Early Procurement Activities (EPA) for eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan consistent with the National Expenditure Plan (NEP) for Fiscal Year 2025 in the following amounts:

Description ¹	Total Amount (in PHP)
a. Total Amount in Indicative APP based on NEP	_____
b. Less: Exceptions ²	_____
c. Total Amount of Eligible Procurement Projects [c=(a-b)]	_____
d. Amount of Successful ³ EPA projects	0
e. Percentage of Successful EPA [e=(d/c)*100]	0%

The SDO-Dapitan City did not undertake the conduct of Early Procurement Activities (EPA) because our procurements are undertaken through Small Value Procurement. This Division also procures Common-Use Supplies and Equipment from PS-DBM.

In addition, SDO-Dapitan City is also dependent on the downloads of Sub-Allotment Release Orders for big-ticket projects from DepEd Central Office in FY 2025. This Division will conduct Competitive Bidding upon release of Sub-AROS with allocations of more than 1,000,000.00 pesos.

This Certification is being made in compliance with the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2025, of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the [Name of Agency] and the Philippine Government Electronic Procurement System.

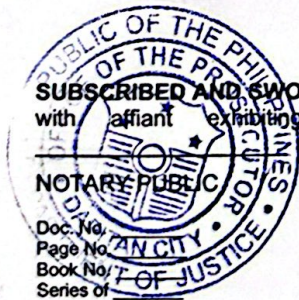
IN WITNESS WHEREOF, I have hereunto affixed my signature on _____ in Dapitan City, Zamboanga del Norte, Philippines.

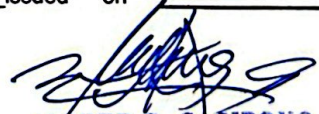

JAY S. MONTEALTO, CESO VI

Schools Division Superintendent/ Head of the Procuring Entity

JAN 14 2026

SUBSCRIBED AND SWORN to before me this _____ in Dapitan City, Zamboanga del Norte, Philippines, with affiant exhibiting me his _____ issued on _____ at _____




ALFRED S. CASIPONG
DEPUTY CITY PROSECUTOR
DAPITAN CITY

¹ Amount and values refer to the Approved Budget for the Contract
² See item 4.3 of the Guidelines in the Conduct of Early Procurement Activities as a Requirement for the Grant of the Performance-Based Bonus
³ Section 3.1 of GPPB Circular 06-2019 provides that the "EPA shall refer to the conduct of procurement activities, from posting of the procurement opportunity, if required, until recommendation of the Bids and Awards Committee (BAC) to the HoPE as to the award of the contract xxx"

CERTIFICATION OF EXCEPTION FROM EARLY PROCUREMENT ACTIVITIES

I hereby certify that the **DEPED - SCHOOLS DIVISION OF DAPITAN CITY** has no eligible Procurement Projects for the conduct of Early Procurement Activities based on the agency's Indicative Annual Procurement Plan consistent with the National Expenditure Program.

This Certification is being made in compliance with the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2025, of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the the DEPED - Schools Division of Dapitan City and the Philippine Government Electronic Procurement System.

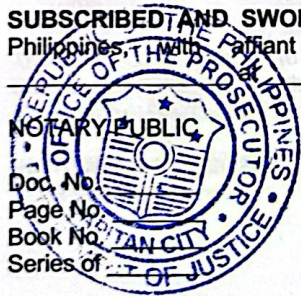
IN WITNESS WHEREOF, I have hereunto affixed my signature on ____ in Dapitan City, Zamboanga del Norte, Philippines.

JAY S. MONTEALTO, CESO VI

Schools Division Superintendent/ Head of the Procuring Entity

JAN 14 2026

SUBSCRIBED AND SWORN to before me this ____ in Dapitan City, Zamboanga del Norte, Philippines, with affiant exhibiting me his/her _____ issued on _____



ALFRED S. CASIPONG
DEPUTY CITY PROSECUTOR
DAPITAN CITY