



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

April 28, 2025

DIVISION MEMORANDUM

No. 242, s. 2025

DEVELOPMENT OF DETAILED LESSON PLAN FOR UTILIZATION OF NEWLY HIRED TEACHERS IN ALL LEARNING AREAS IN KINDERGARTEN, GRADES 1, 4, AND 7 FOR SY 2025-2026

TO: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
PSDSs/PICDs
Elementary/Secondary School Heads
All Others Concerned
This Division

1. Pursuant to Republic Act No. 10533 known as Enhanced Basic Education Act of 2013, DepEd Order No. 10, s. 2024 or the Policy Guidelines on the Implementation of the MATATAG Curriculum, and in line with the efforts of the Curriculum Implementation Division (CID) to provide continuous improvement to address emerging needs of newly hired teachers in the preparation of Detailed Lesson Plans, DepEd Dapitan City is initiating the Development of Detailed Lesson Plan for Utilization of Newly Hired Teachers in all Learning Areas in Kindergarten, Grades 1, 4, and 7 for School Year 2025 – 2026.
2. This initiative aims to:
 - a. ensure emphasis on standards-based development of skills through clarity learning outcomes and organization of content;
 - b. incorporate activities, strategies, approaches, and assessment methods to cater diverse learners needs;
 - c. allocate sufficient time for each activity and ensure a smooth pace; and
 - d. provide a clear roadmap for newly hired teachers to follow, reducing anxiety and uncertainty.
3. The Education Program Supervisors (EPS) in the eight (8) Learning Areas shall lead/spearhead the development of Detailed Lesson Plan using the competencies of the MATATAG Curriculum from the first to the fourth quarter in Kindergarten, Grades 1, 4 and 7. On the other hand, Public Schools District Supervisors (PSDSs) and Principal In-Charge of the District (PICDs) shall lead/facilitate in determining the pool of writers assigned in their respective district and remind the writers of the timelines.
4. Please find Enclosure No. 1 for the Distribution of Assignment in the Development of DLPs by Learning Area and Grade Level in Kindergarten, Grades 1, 4, and 7 per quarter.
5. Below is the timeline in the development and submission of Quality Assured Detailed Lesson Plan in PDF file to the google drive to be prepared by the Learning Resource Management System (LRMS) which will be sent to Dapitan City EPS Group GC and finally shared to the district/schools for printing by the concerned teachers:

Quarter	Development Schedule	Deadline of Submission
First Quarter	May 17 – June 10, 2025	June 11, 2025
Second Quarter	June 19–July 17, 2025	July 18, 2025
Third Quarter	July 28 -August 21, 2025	August 22, 2025
Fourth Quarter	August 28-Sept. 25, 2025	September 26, 2025



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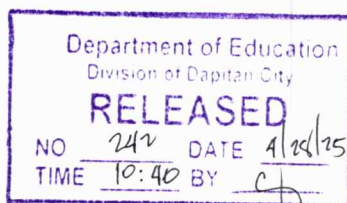




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6. As to the DLP template it shall be in reference with the MATATAG Curriculum and in accordance to the style/design of each learning area.
7. For queries and/or clarifications please refer to the CID Chief, Vicente Jose V. Suarez, II.
8. For the information, guidance, and compliance of all concerned.


FELIX ROMY A. TRIAMBULO. CESO V
Schools Division Superintendent





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Enclosure No. 1

Distribution of Assignments in the Development of Detailed Lesson Plan by Learning Area and Grade Level in Kindergarten, Grades 1, 4, and 7 per Quarter

Kinder

District	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Potungan	Blocks of Time (Weeks 1-2)	Blocks of Time (Weeks 5-6)	Blocks of Time (Weeks 9-10)	Blocks of Time (Weeks 7-8)
Barcelona	Blocks of Time (Weeks 3-4)	Blocks of Time (Weeks 9-10)	Blocks of Time (Weeks 7-8)	Blocks of Time (Weeks 5-6)
Sulalong	Blocks of Time (Weeks 5-6)	Blocks of Time (Weeks 7-8)	Blocks of Time (Weeks 3-4)	Blocks of Time (Weeks 1-2)
Central	Blocks of Time (Weeks 7-8)	Blocks of Time (Weeks 3-4)	Blocks of Time (Weeks 1-2)	Blocks of Time (Weeks 9-10)
Baylimango	Blocks of Time (Weeks 9-10)	Blocks of Time (Weeks 1-2)	Blocks of Time (Weeks 5-6)	Blocks of Time (Weeks 3-4)

Grade 1

District	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Potungan	Language (Weeks 1-9)	GMRC (Weeks 1-9)	Mathematics (Weeks 1-9)	Makabansa (Weeks 1-9)
Barcelona	Reading & Literacy (Weeks 1-9)	Makabansa (Weeks 1-9)	Language (Weeks 1-9)	Mathematics (Weeks 1-9)
Sulalong	Mathematics (Weeks 1-9)	Mathematics (Weeks 1-9)	Reading & Literacy (Weeks 1-9)	GMRC (Weeks 1-9)
Central	Makabansa (Weeks 1-9)	Reading & Literacy (Weeks 1-9)	GMRC (Weeks 1-9)	Language (Weeks 1-9)
Baylimango	GMRC (Weeks 1-9)	Language (Weeks 1-9)	Makabansa (Weeks 1-9)	Reading & Literacy (Weeks 1-9)

Grade 4

District	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Potungan	Science & Math (Weeks 1-9)	Filipino (Weeks 1-9)	AP & MAPEH (Weeks 1-9)	English (Weeks 1-9)
Barcelona	English (Weeks 1-9)	AP & MAPEH (Weeks 1-9)	ESP & EPP (Weeks 1-9)	Filipino (Weeks 1-9)
Sulalong	ESP & EPP (Weeks 1-9)	English (Weeks 1-9)	Science & Math (Weeks 1-9)	AP & MAPEH (Weeks 1-9)
Central	AP & MAPEH (Weeks 1-9)	ESP & EPP (Weeks 1-9)	Filipino (Weeks 1-9)	Science & Math (Weeks 1-9)
Baylimango	Filipino (Weeks 1-9)	Science & Math (Weeks 1-9)	English (Weeks 1-9)	ESP & EPP (Weeks 1-9)

Grade 7

District	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Potungan	Science & Math (Weeks 1-9)	Filipino (Weeks 1-9)	AP & MAPEH (Weeks 1-9)	English (Weeks 1-9)
Barcelona	English (Weeks 1-9)	AP & MAPEH (Weeks 1-9)	ESP & EPP (Weeks 1-9)	Filipino (Weeks 1-9)
Sulalong	ESP & EPP (Weeks 1-9)	English (Weeks 1-9)	Science & Math (Weeks 1-9)	AP & MAPEH (Weeks 1-9)
Central	AP & MAPEH (Weeks 1-9)	ESP & EPP (Weeks 1-9)	Filipino (Weeks 1-9)	Science & Math (Weeks 1-9)
Baylimango	Filipino (Weeks 1-9)	Science & Math (Weeks 1-9)	English (Weeks 1-9)	ESP & EPP (Weeks 1-9)

