



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent


April 28, 2025

**MEMORANDUM**

No. 247, s. 2025

**To: Ruby V. Paguntalan**  
**Project Development Officer II**

1. In the exigency of the service, you are designated as Alternate HRMO of the Human Resource Merit Promotion and Selection Board (HRMPSB) of this Division, effective April 30, 2025.
2. As an alternate, you are expected to perform the function pertaining to such designation and strictly abide by the rules and guidelines stipulated in the DepEd Merit Selection Plan, and Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA) as mandated by the Civil Service Commission.
3. It is understood that this designation is without additional compensation or other monetary consideration.
4. For guidance and compliance.

  
**FELIX ROMY A. TRIAMBULO, CESO V**  
Schools Division Superintendent

