



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

21 July 2025

DIVISION MEMORANDUM
No. 400 s. 2025

LAST CALL FOR SUBMISSION OF 2025 RESEARCH MANUSCRIPT

TO: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD& CID)
Administrative Officer V (Administrative Services)
Administrative Officer V (Budget)
Accountant III
Elementary and Secondary School Heads
SDO Personnel
This Division

1. Pursuant to Regional Memorandum No. 036, s. 2025 relative to the conduct of research 2025, this office announces the submission of research manuscripts from various research agenda. Below are the timeline of submission;

District Submission	August 12, 2025
Division Submission	August 20, 2025

2. The number of identified researcher/s per district are as follows:

Districts/Agenda	Teaching & Learning	Child Protection	Human Resource Development	Governance	DRRM	Inclusive Education	GAD	TOTAL
Barcelona	10	5	5	5	5	5	5	40
Baylimango	10	5	5	5	5	5	5	40
Dapitan Central	10	5	5	5	5	5	5	40
Potungan	10	5	5	5	5	5	5	40
Sulangon	10	5	5	5	5	5	5	40
SDO	10	5	5	5	5	5	5	40

3. The Schools Division Research Committee (SDRC) shall evaluate/judge the full blown research manuscripts as bases of BERF Funding adopting the Regional Research Management Guidelines No. 85, s. 2023.
4. Download the standard templates for BASIC or ACTION research and Self-Evaluation Tools at <https://bit.ly/RESDAP2025>
5. Upload the softcopy of your full blown research manuscript in word to <https://bit.ly/RESDAP2025>
6. Immediate dissemination of this Memorandum is desired.

Digitally signed by Jay S. Montealto
DN: cn=Jay S. Montealto, o=Schools Division
of Dapitan City, ou=Department of
Education,
email=jay.montealto005@deped.gov.ph,
c=PH

JAY S. MONTEALTO, CESO VI
Assistant Schools Division Superintendent
OIC-Schools Division Superintendent



Sunset Boulevard, Dawo, 701 Dapitan City
(065) 917-5113
www.depeddapitancity.net

