



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

July 28, 2025

DIVISION MEMORANDUM
CID- 2025- 495

**MOBILE ORIENTATION ON THE IMPLEMENTATION OF LEARNING RESOURCE
MANAGEMENT INFORMATION SYSTEM (LRMIS)**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors – CID/SGOD
Education Program Supervisors
Public Schools District Supervisors/PICDs
Elementary and Secondary School Heads
Administrative Officer II (Schools)
This Division

1. In line with the Department of Education's commitment to improve the quality, accessibility, and management of learning resources, DepEd Dapitan City through the Curriculum Implementation Division (CID) under the leadership of the Learning Resource Management System (LRMS) and in partnership with the Information Technology Officer and Supply Officer will conduct a Mobile Orientation on the Implementation of the Learning Resource Management Information System (LRMIS).
2. The activity aims to:
 - provide participants with a clear understanding of the policies, procedures, and guidelines governing the management, utilization, and monitoring of learning resources under the LRMIS framework.
 - familiarize participants with the functionalities and proper use of the LRMIS platform, including cataloging, inventory management, and accessing both digital and non-digital learning resources to support quality teaching and learning.
 - equip participants with the necessary skills to monitor, evaluate, and ensure the proper distribution, use, and maintenance of learning materials in their respective schools or divisions, thereby enhancing resource accountability and educational effectiveness.
3. The LRMIS serves as the essential platform for managing learning resources systematically, ensuring quality assurance, inventory monitoring, and providing easy access to educational materials by all DepEd units—from the Central Office to regional, division, and school levels. All personnel involved in learning resource management are required to utilize the system for cataloging and inventory management, quality assessment, facilitating access via the portal, and supporting the production and distribution aligned with the Department's educational goals.
4. To ensure the effective management, utilization, and monitoring of learning resources within their respective areas of responsibility the following key personnel are involve in the orientation: EPS LRMS, Division ITO, Division Supply Officer,



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PDO II-LRMS, Division Librarian, PSDSs/PICDs, School Heads and Administrative Officer II/School Property Custodian.

5. Hereunder is the schedule of LRMIS mobile orientation.

DATE	TIME	DISTRICT	VENUE
August 12, 2025	8:00 - 4:00	Potungan District	Potungan CS
August 13, 2025	8:00 - 4:00	Barcelona District	Barcelona CS
August 14, 2025	8:00 - 4:00	Sulangon District	Sulangon CS
August 19, 2025	8:00 - 4:00	Dapitan Central District	Dapitan City Central School
August 20, 2025	8:00 - 4:00	Baylimango District	Baylimango CS

6. Participants are required to bring their laptops and an inventory of learning resources. A reliable internet connection will be necessary throughout the workshop to access and work on the LRMIS platform effectively. These will be used during the workshop.
7. For more information and/or clarification, please contact EPS Ma. Perga A. Cadiente through 0939-916-1343.
8. For immediate dissemination and compliance.

JAY S. MONTEALTO, CESO VI
OIC, Schools Division Superintendent

