



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

5 August 2025

**DIVISION MEMORANDUM**

No. 505 s. 2025

**POSTING OF THE LIST OF PRIVATE SCHOOLS GRANTED AUTHORITY TO  
OPERATE**

To: Assistant School Division Superintendent  
Chief Education Supervisors, CID & SGOD  
EPS & SMME for Private School  
Rizal Memorial Institute of Technology Inc. (RMIDCI)  
St. James Child Development and Learning Center, Inc.  
Mindanao Auto & Technical Skills Training Center, Inc. (MATSTCI)  
Fernandez Pe-school and Learning Center

1. Pursuant to DepEd Order No. 88, s.2010, as amended by DO 11, s.2011- To provide clear and proper guidance to the parents and guardians of learners who intend to enroll in private schools or already enrolled in private schools, all schools, division and regional offices are mandated to:
  - SCHOOLS- Post a copy of their permit/s or recognition of programs in bulletin boards located inside their campuses
  - DIVISION OFFICE- Post in their bulletin boards a list of schools granted with the authority to operate.
2. In order to inform the general public on the matter, all Schools & Division Office are directed to post the list of private schools authorized to operate in conspicuous places such as bulletin boards, information desks, and the official websites of the division on or before August 8, 2025. The list shall be regularly updated, whenever applicable.
3. The aforementioned list shall include, but not limited to, the following information:
  - SCHOOL ID;
  - SCHOOL NAME;
  - ADDRESS OF THE SCHOOL;
  - CONTACT DETAILS;
  - VOUCHER/EDUCATION SERVICE CONTRACTING (ESC) PARTICIPATION;
  - PERMIT/RECOGNITION NUMBER;VALIDITY PERIOD OF PERMIT TO OPERATE AND/OR RECOGNITION;
  - GRADE LEVEL/S OFFERED ( eg. KINDER TO GRADE 12);
  - MODALITIES USED ( eg. BLENDED ( ONLINE & FACE TO FACE), PURELY FACE TO FACE, etc.



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4. Kindly refer to Annex A for Sample List. The Annex can be accessed through this link: <https://tinyurl.com/y5ta8kek>.
5. For further inquiries and concerns, kindly communicate with the Office of the SGOD-SMME Section through email at [nueva.andag@deped.gov.ph](mailto:nueva.andag@deped.gov.ph).
6. For strict compliance and immediate action.

**JAY S. MONTEALTO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

